



**Requests for Gift Certificates**  
Please return this form via fax to (780) 463-3183

**Today's Date:** \_\_\_\_\_ **Event Date:** \_\_\_\_\_ **Required:** \_\_\_\_\_

**Name of Organization:** \_\_\_\_\_

Registered Charity    Not-for-Profit    Community    Other

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Event:    Reception    Banquet    Sports Event    Auction    Other \_\_\_\_\_

Certificate to be used for:    Door Prize    Random Draw    Raffle    Silent Auction    Live Auction

Location of Event: \_\_\_\_\_

Demographic of Attendees: \_\_\_\_\_ Number of Guests Expected: \_\_\_\_\_

Is this an annual event?    Yes    No   If yes, how many years \_\_\_\_\_ Last year's attendance \_\_\_\_\_ Funds Raised \_\_\_\_\_

Have you considered the Sawmill Group as a service provider for this event?    Yes    No

May we contact your organization about our services?    Yes    No   Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Have you hosted past events with the Sawmill, and if so, when?    Yes    No   If yes, when \_\_\_\_\_

Is your company a supplier or corporate customer of the Sawmill Restaurant Group?    Yes    No

Please list the ways that you will recognize our contribution: \_\_\_\_\_

Have other dining and/or catering establishments committed to a donation?    Yes    No  
If yes, please list \_\_\_\_\_

**Additional Comments:** \_\_\_\_\_

<b>Office Use Only</b>
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